

RESEARCH GRANTS NOTES FOR APPLICANTS AT STAGE I

These notes relate to the 2012 Grant Round commencing in October 2011

General

1. Applicants should first satisfy themselves that their proposed application falls within the remit of the Cystic Fibrosis Trust as defined in the current **RESEARCH GRANTS POLICY STATEMENT**.
2. The Cystic Fibrosis Trust has a two-stage grant application procedure. Grant applications require a preliminary **Stage I Outline Application**. This can be downloaded from the Cystic Fibrosis Trust website at www.cftrust.org.uk.
3. **The deadline for receipt of Stage I Outline Applications is 1pm on Friday 11 November 2011.**
4. Successful applicants at this stage will be notified in mid-January 2012 and invited to complete a Stage 2 full research grant application.
5. We regret that no feedback will be given to unsuccessful applications at the Stage I Outline Application stage.
6. The deadline for submission of Stage 2 applications will be **1pm on Monday 12 March 2012**.
7. Stage 2 applications will be subject to external peer review and will be considered at a meeting of the Research Advisory Committee in June 2012.
8. Successful applications at Stage 2 will be recommended to the Trustees for approval at their meeting in July 2012.
9. All applicants will be notified after the Trustees' meeting in July 2012.

Stage I Outline Applications

10. The Stage I application form can be downloaded from the Cystic Fibrosis Trust website at www.cftrust.org.uk.

11. The Cystic Fibrosis Trust requires only an electronic copy of the completed Stage 1 application form.
12. The electronic copy should be sent to researchgrants@cftrust.org.uk. **This must be received by 1pm Monday 11 November 2011.**
13. The Stage 1 application form must not exceed three pages of A4. If the typeface or pitch on the application form is changed, the application will not be considered.
14. The approximate costing is intended to be just that – approximate – and does not require institutional approval at this stage.
15. The brief details of the proposed research must be no longer than two sides of A4 – including a maximum of ten references. Applications that exceed this will not be considered.
- 16. Please note that the upper limits for Cystic Fibrosis Trust research grants in the Grant Round 2012 are as follows:**

Project Grant:	£150,000
Innovative Awards:	£ 50,000
PhD Studentships:	Stipend as set out in the Policy Statement plus maximum £ 6,000 p.a. running costs.

If you have any questions about the application process, please contact the Grants & Research Officer on 020 8290 8024 or researchgrants@cftrust.org.uk.

Research Department
Cystic Fibrosis Trust
11 London Road
Bromley Kent
BR1 1BY

Tel: 020 8290 8024
Fax: 020 8313 0472
Email: researchgrants@cftrust.org.uk